



## Parents engagés pour la petite enfance

**Job offer:** Community worker

**Hours:** Start date April 22, 2024 at 30 hours/week

**Salary:** \$20/hr and monthly OPUS card, two weeks off during the holiday season, plus 2 additional weeks off, work-life balance, flexible schedule.

**Start date:** April 22, 2024 to April 25, 2025 (maternity leave replacement)

Parents engagés pour la petite enfance is a community organization that offers home visits and an educational program to parents of children 0-5 years old. For more information visit our website:

<https://www.parentsengages.org/>

### **Position requirements:**

- ✓ Good reading, oral and written communication skills in French and English
- ✓ Quality interpersonal skills and be comfortable working in people's homes
- ✓ University or college diploma in a relevant field (early childhood, social work, humanities, education, etc.) or equivalent experiences
- ✓ Quality organizational skills
- ✓ Great sense of responsibility
- ✓ Autonomy and initiative
- ✓ Adaptability
- ✓ Ability to work with a team
- ✓ Functional knowledge of Word, Excel and Internet.

### **Position responsibilities:**

- ✓ Participate in training for the community workers
- ✓ Make weekly home visits with parents participating in the program
- ✓ Train and support parents
- ✓ Gather information and complete the forms required by the program
- ✓ Write down and discuss with the coordinator any question or problem
- ✓ Help plan and facilitate group meetings and participate in planned events
- ✓ Participate in weekly meetings and training workshops for parents
- ✓ Actively participate in the recruitment of families during the registration period

### **Complementary assets**

- ✓ Resident of NDG-CDN or its surroundings, sensitive to the reality of vulnerable families.
- ✓ Third language
- ✓ Knowledge of the community environment
- ✓ Being a parent

If interested, please submit a cover letter and resume to PEP (Parents engagés pour la petite enfance),  
[coordinationpep@gmail.com](mailto:coordinationpep@gmail.com).